



2018 ACCE CCE Review Course – Webinar Series  
August 8 through October 3, 2018, 12:00 – 1:00 pm ET  
\*Sept 5 & Sept 26 sessions: 12:00 – 1:30pm ET

**August 8, 2018 – Technology Management 1** - Technology Assessment, Capital Planning, Healthcare Technology Strategic Planning, Product Selection / Vendor Selection, Usability/Compatibility Assessment **Frank Painter**

**August 15, 2018 – Technology Management 2**- Life Cycle Analysis, Return on Investment (ROI), Analysis Device/System Upgrade Planning, Device Integration Planning, Project Management **Frank Painter**

**August 22, 2018 – Technology Management 3**- Interpretation of Codes and Standards, water Quality Management **Ted Cohen**

**August 29, 2018 – General Management** - Budget Development/Execution, Personnel, Management / Supervision, Staffing, Staff Skills / Competency Assessment, Policy/Procedure Management / Development, Performance Improvement / CQI, Business/Operation Plan Development/Management, Committee Management, Other General Management Activities, Revenue Producing Activities **Tobey Clark**

**September 5, 2018 \* – IT/ Telecommunications** - Clinical Systems Networking, coordinating device interoperability and device interfaces, IT/telecommunications management coordination, EMI/RFI Management, Help desk/dispatching/call tracking, other IT (e.g. IT Security) **Ted Cohen**

**September 12, 2018- Service Delivery Management 1** - Technician / Service Supervision, Equipment Repair and Maintenance, Equipment Acceptance, Equipment Performance Testing, Develop Test/Calibration/Maintenance Procedures **Tobey Clark**

**September 19, 2018- Service Delivery Management 2** - Service Contract Management, Maintenance Software (CMMS) Administration, Parts/Supplies Purchase and/or Inventory Management, Technical Library / Service Manuals Management **Tobey Clark**

**September 26, 2018\* – Product Development & Facilities Management & Education of Others** - Regulatory Compliance Activities, New Product Testing & Evaluation, Documentation Development/Management, Human Factors Engineering, Product/Systems Quality Management, Device Modifications, Medical Device Design, Product Research and Development, Facility Emergency Preparedness Activities, Emergency Electrical Power, Building Plan Review, Medical Gas System Testing, Building Design, Facility/Utility Remediation Planning Technician Education, Device User / Nurse Training, Develop/Manage Staff Training Plan, Engineering Education, Other Education Responsibilities, International Healthcare Technology Management **Matt Baretich**

**October 3, 2018 – Risk Management/ Safety** - Patient Safety, Product Safety / Hazard Alerts / Recalls, Incident / Untoward Event Investigation, Engineering Assessment of Medical Device Failures, Risk Management, Root Cause Analysis, Medical Device Incident Reporting (SMDA), Infection Control, Failure Mode and Effect Analysis, Workplace Safety Practices (OSHA), Fire Protection/Safety (Life Safety Code), Radiation Safety, Hazardous Materials, Industrial Hygiene, Other Risk Management / Safety Responsibilities, Expert Witness, Forensic Investigations **Matt Baretich**

**Note:** sessions with \* indicate 90 mins long session